



Government of West Bengal
Office of the Divisional Fire Officer
West Bengal Fire & Emergency Services
Station Feeder Road, P.O & P.S Siliguri, District: Darjeeling, Pin – 734005

Memo No.: FSR/IND/WB/FES/20192020/86017

Date : 26-03-2025

From :
Divisional Fire Officer
Darjeeling Division,
West Bengal Fire & Emergency Services

To :
Wood Ridge International School prop Vinod Kumar Rai
New Chamta Matigara Darjeeling

Sub : Renewal of Fire Safety Certificate for the occupancy of an existing construction of G+2 storied building under group Educational at premises No- New Chamta , Matigara, Darjeeling, -734009

FSR/IND/WB/FES/20192020/86017

This is in reference to your AIN 211912506300004288 dated 12-Mar-2025 regarding Renewal of Fire Safety Certificate for the occupancy of an existing construction of G+2 storied building under group Educational at premises No- New Chamta , Matigara, Darjeeling, -734009.

The performance of the Fire Fighting System as incorporated in the building were tested at random and found satisfactorily working condition. In view of the above this office is releasing the **Renewal of Fire Safety Certificate** for occupancy of the aforesaid building.

However to up-keep the Fire Safety Measure of the aforesaid building the following safety measures need to be incorporated maintained.

Recommendation:

1. Driveway must be free from any type of obstruction for easy movement of Fire Appliances, No Parking board will be allowing on the driveway.
2. To eliminate the risk of Fire Hazards, good housekeeping for both inside and outside of the building will be strictly maintaining.



Principal
Woodridge International School
Patharghatta - 734009

Manager
Woodridge International School
Patharghatta
P.O. New Chamta, Pin-734009

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3. Arrangements shall have to be made for regular checking, testing and maintenance of all the Fire fighting installation in the building by a Licensee agency and to keep those in perfectly good working condition all the times and it should be written in the register.
 4. Adequate number of "NO SMOKING" boards should be displaying surrounding the premises.
 5. Existing electrical wiring and installation of whole building should be carefully checking and maintenance regularly by a licensed electrician for any wear and tear at those, particularly wiring on false ceiling and ducts.
 6. A Fire control room including a closed circuit T.V system and Fire alarm panel will have to be install, which observes all floor of the building.
 7. The employees and security staff shall be conversant with installed Firefighting equipments of the building and to operate in the event of Fire and Testing.
 8. First Aid Firefighting system should be providing as per I.S specification.
 9. All the Firefighting Extinguisher should be test once in a year.
 10. If required the old Firefighting system should be replaced with new, the cables will be always laying in M.S conduit pipe continuously bonded to the earth.
 11. The Fire Safety audit to be conducted a regular interval and to be recorded in the Fire Prevention maintenance register.
 12. All employees should be trained to operate the Firefighting equipment of the factory, that they can operate the same in case of exigency.
 13. Mock fire drill and evacuation drill should be done periodically with participation of all officers personnel and security guards.
 14. This Certificate is valid for 3 years from the date of issue.
 15. Standby Pump must be install witheen 3 month,otherwise this certificate is treated as cancel.
- A register for the recording of Mock fire drill, evacuation drill ,testing and checking of whole firefighting installation, electrical installation will be maintained & liable to produce the same to the authorized officer of this

Valid Upto : 24-Mar-2028

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Principal
Woodridge International School
Patharghatta - 734009





Manager
Woodridge International School
Patharghatta
P.O. New Chamta, Pin-734009

Signature valid

Digitally Signed
Name: DEBAN LEE CHA
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Divisional Fire Officer

West Bengal Fire & Emergency Services

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