

**FORMAT OF CERTIFICATE TO BE ISSUED BY THE DISTRICT EDUCATION OFFICER IN RESPECT OF
SCHOOLS ALREADY AFFILIATED WITH THE BOARD AND SEEKING EXTENSION/UPGRADATION OF
AFFILIATION WITH THE CENTRAL BOARD OF SECONDARY EDUCATION**

(In accordance with School Safety Policy, 2016 issued by the NDMA, Manual on Safety and security of Children in Schools developed by NCPCR and the National Building Code)

PART-A

(This part is to be filled –up by the school and to be produced before the District Education Officer along with all supporting documents and certificates in original.)

GENERAL INFORMATION

1	Affiliation Number allotted by CBSE to the school :	2430201
2	Name of the school as per affiliation letter of CBSE :	Wood Ridge International School.
3	Address of the school	Patharghatta, Rajpauri, Siliguri PO- New Chumta, Dt- Darjeeling ,WB- 734009
4	Standard/level/class upto which the school is running	Senior Secondary
5	Is the name and address of the school in CBSE affiliation letter and state NOC /Recognition /U-DISE exactly the same .	Yes
6	U-DISE code allotted to the school	19210100209
7	Name and address of the Trust/Society/Company (under section-2) running the school as on date .	Siliguri Dulari Devi Memorial Educational Society , Meghnath Saha Sarani Bylane, Pradhan Nagar .
8	Is the Trust/Society/Company duly registered with the competent registering authority and the registration is valid as on date	yes Manager Woodridge International School Patharghatta P.O. New Chamta, Pin-734009
9	Purpose of present application	Extension

Signature of Principal

Principal

Woodridge International School
Patharghatta - 734009

Principal Signature of DEO

Woodridge International School
Patharghatta - 734009

District Inspector of Schools (S.E.)
SILIGURI

10.	Location of school	Outside the municipal limits of Siliguri Town in Patharghata Panchayat , Matigara Block .
10.	Has the school obtained Recognition Certificate from class – 1 to 8 th ?	Yes
11.	Number of Recognition Certificate from class -1 to 8 th and date of issue .	248-SE(EE)/RTE CELL-94/2016 Date- 6 th April 2016
12.	Is the school affiliated to any other board besides CBSE for Class –X or XII examinations?	No

INFORMATION REGARDING LAND DETAILS AND OWNERSHIP

13	Is the school situated on a single continuous plot of land bounded on all sides by a Pucca Boundary Wall ?	Yes
14	Are both the school and the Play Ground situated in a single compound bounded by a single continuous boundary wall on all side?	Yes
15	Total area (in square meters) in respect of 13 and 14 above on which the school is situated .	11331.2
16	The land is in the possession of the school/Trust/Society /Company by way of :	Lease Deed
17.	Name of the Owner/Lessee of the land in respect of point -16 above:	Vinod Kumar Rai and Deepmala Rai
18.	In case the land is in the possession of the society/school by way lease as per State Government norms, period of the lease:	From 2015 to 2048 for 33 years .
19.	Is any public road, canal or thorough – fare , HT line etc . passing through the land in respect of point-15 above ?	No.

(Signature of Principal)

Principal

Woodridge International School
Patharghata - 734009

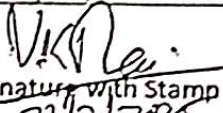
(Signature of Director of Schools (S.E.)
SILIGURI

INFORMATION REGARDING ESSENTIAL SAFETY REQUIREMENTS

20.	Has the school been inspected by the Government engineer and the school building been found structurally safe for running a school ?	Yes
20(a)	If yes the last date of inspection .	20/02/2025
21	Has the school been inspected by the officer of Government Fire Department and the school building been declared safe for school from the point of view of fire safety ?	Yes
21(a)	If yes, the date of inspection	21/02/2025
22.	Has the school compound been checked by the public health department and the health and sanitary conditions been found to be satisfactory and the water has been found safe for drinking ?	Yes
22(a)	If yes, the date of inspection.	20/02/2025

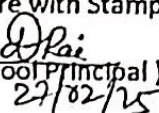
INFORMATION REGARDING THE STAFF.

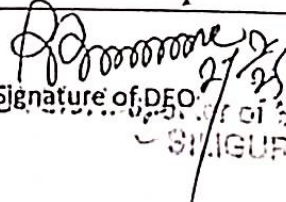
23.	Does the school have well defined service rules and conditions for it's employees as per prevalent norms of appropriate Government ?	Yes
24.	Is the school paying salary to the teachers and other employees as per the norms of the appropriate government?	Yes
25	Is the salary to the teachers and other employees of the school being paid through the bank by mode of electronic clearing ? Payment by cheque or cash to the individuals is not allowed	Yes
26	Is the school paying EPF to the teachers and other employees as per the norms	Yes


 Signature with Stamp
 27/2/25
 (of School Manager)

Principal

Principal Woodridge International School
 Woodridge International School Patharghatta - 734009
 Patharghatta - 734009


 Signature with Stamp
 27/02/25
 (of School Principal)


 Signature of DEO
 27/2/25
 Director of Schools (S.E.)
 - SHIGURI

PART-B

(This part is to be filled up by the District Education Officer after verifying all supporting documents and certificates in original and after visiting the school)

File No 01/H/S Date of Issuance 27/02/2025

1. This is to certify that the information above, provided by the school has been verified on the basis of all supporting documents & certificates and visiting the school and the information has been found to be correct.

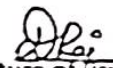
2. Is the school recommended for extension /upgradation of affiliation ?

☒ Yes

☒ Extension

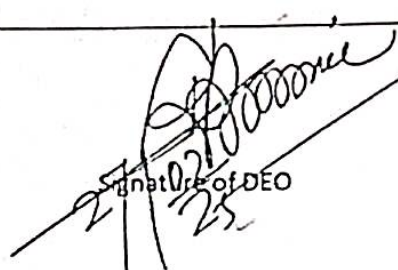

Signature

(Name and stamp of issuing DEO /r of Schools (S E)
SILIGURI
DISTRICT EDUCATION OFFICER / NAME OF DISTRICT


Signature of Principal
27/02/25

Principal
Woodridge International School
Patharghatta - 734009


Principal
Woodridge International School
Patharghatta - 734009


District Inspector of Schools (S E)
SILIGURI

Manager
Woodridge International School
Patharghatta
P.O. New Chamta, Pin-734009